

**THE SCHOOL DISTRICT OF STURGEON BAY**  
**Regular Board of Education Meeting**  
**Wednesday, May 16, 2018**

President Hauser called the regular meeting to order at 7:03 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners Miller, Hauser, Alger, Holland, Hooker, Hougaard and Jennerjohn. Chisholm and Stephens were excused. Also present were Superintendent Tjernagel and Business Manager Holtz.

- a. **Motion:** Hougaard/Jennerjohn to adopt the agenda noting that items 7,8,9,10 under the operations agenda are being eliminated and also noting that the board will be going into Executive Session 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i. Hourly employment
  - ii. Unclassified contracts
  - iii. Administrative Contracts

Action may take place in closed session on closed session's topics.

Motion carried unanimously.

**PUBLIC PARTICIPATION SECTION**—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): None.

**STUDENT COUNCIL REPRESENTATIVE REPORT:** Ms. Alberts provided information that the May 9 Teacher Appreciation was well received. May 22- 8 private school students will be coming to shadow. Next year's Homecoming is themed a "Blast from the Past".

**RECOGNITION:** Staff Recognition of Nan Anschutz for her exceptional service.

**BOARD REORGANIZATION:**

President nomination: Ballots cast for Teri Hooker **Motion:** Jennerjohn/Hougaard to close nominations and cast a unanimous ballot for Terri Hooker as President. Motion carried unanimously.

Vice-President Nomination: Ballots cast for Keith Miller and Amy Stephens. Vote taken. Keith Miller elected as Vice-President on a vote of 7-0.

Treasurer: Ballots cast for Amy Stephens and Chad Hougaard. Ballots cast. **Vote:** Amy Stephens elected as treasurer on a vote of 7-0.

Clerk: Ballots cast for Tina Jennerjohn **Motion:** Hooker/Hougaard to close nominations and cast a unanimous ballot for Tina Jennerjohn as Clerk. Motion carried unanimously

**Motion:** Holland/Jennerjohn to appoint Ann DeMeuse as Board Secretary. Motion carried unanimously.

**Motion:** Hougaard/Alger to appoint Amy Stephens as the CESA representative. Motion carried unanimously.

**Motion:** Hougaard/Hooker to appoint Jessica Holland for Legislative representative. Motion carried unanimously.

**Motion:** Hooker/Miller to appoint Chad Hougaard as the EEN representative. Motion carried unanimously.

**Motion:** Alger/Hougaard to appoint Beth Chisholm as the delegate to the WASB convention. Motion carried unanimously.

**Motion:** Alger/Hougaard to appoint Amy Stephens as the alternate delegate to the WASB convention. Motion carried unanimously.

**Motion:** Jennerjohn/Hooker to designate the official board meeting day as the third Wednesday of the month. Motion carried unanimously.

**Motion:** Hougaard/Hooker to designate Nicolet Bank, the Local Government Pooled Investment Fund and the Wisconsin Investment Series Cooperative as the official depositories for 2018-2019 year. Motion carried unanimously.

**Motion:** Hougaard/Holland to authorize Jake Holtz with the investment powers for the district. Motion carried unanimously.

**Motion:** Hougaard/Holland to designate the Door County Advocate as the official newspaper for the district. Motion carried unanimously.

**Motion:** Hougaard/Hooker to move to an annual salary approach, which would cover all regular meetings, special meetings, learning sessions, the annual Board retreat, and work group sessions as follows:

- President \$1,200
- Vice-President \$1,050
- All other Board members \$840

Additionally, we could offer a stipend of \$100 per day for attendance at the annual January Education Convention in Milwaukee, which occurs during the week. Motion carried unanimously.

Amend motion Hooker to add “noting the effective date would be in line with the fiscal year”. Second on motion to amend by Alger. Motion carries with 6 in favor, 1 opposed to the amendment. Motion carried on a majority vote.

**Motion:** Miller/Alger to approve the minutes of the April 18, 2018 regular meeting and the May 2, 2018 learning session. Motion carried unanimously.

Motion: April bills: Hooker/Holland to approve board bills. Motion carried unanimously.

**CONSENT AGENDA:**

1. Grants and Donations – Todd and Carin Stuth donated \$500 toward the Clippers Clays program. SBHS received a donation of \$687 from the Class of 1952. Hide Side Corner store donated \$100 to the SBHS Post Prom event. Again this year, Northern Sky Theater is donating a free ticket to each Door County student. Craig Sigl has received \$1,000 from Door County Medical Center for the Clipper Fitness Zone funding drive. Peter Hurth at Baudhuin Engineering is also donating \$3,200 in services for work with the Clipper Fitness Zone planning. School Resource Officer Roxanne Mielke received the following donations in support of the recent D.A.R.E. graduation and/or D.A.R.E. program: \$16 in gift certificates from Frozen Spoon, a full sheet cake from Tadych’s Econo Foods, and \$300 from Door County IT. Jess Day received a check for \$50 from Nicolet Bank for Destination Imagination. Jenny Spude received a check for \$1,000 from the Wisconsin Masonic Foundation for the Greenhouse Project. Lakeshores Landscape & Design donated \$500 for girls soccer uniforms. The Breakfast Rotary Club donated \$150 to SBHS in support of Fine Arts activities. A motion to accept the grants and donations is recommended.

2. Resignations and Retirements: Rose Coisman has notified us of her intent to retire from her teacher associate position in June. Jessica Day has notified us of her intent to resign from her teaching position in June at the end of the school year. Cally Asher has notified us of her intent to resign from her teaching position at the end of the current school year. Lincoln Stutting has notified us of her intent to resign from her teacher associate position at the end of the school year. A motion to accept the retirement and resignation letters, thank these ladies for their service, and wish them well in the future is recommended.

3. Second Readings of the following Board Policies.

*Note: First readings took place at the April 18 regular Board of Education meeting.*

- a. Board Policy 0142.7 Orientation
- b. Board Policy 0151.2 Required Student Academic Standards
- c. Board Policy 0152 Officers
- d. Board Policy 1619 Group Health Plans
- e. Board Policy 2271 Youth Options Program
- f. Board Policy 2411 School Counseling and Academic Career Planning
- g. Board Policy 3160 Physical Examination
- h. Board Policy 3217 Weapons
- i. Board Policy 3419 Group Health Plans
- j. Board Policy 4160 Physical Examination
- k. Board Policy 4217 Weapons
- l. Board Policy 4419 Group Health Plans
- m. Board Policy 4432 Employee Sick Leave
- n. Board Policy 5113.01 Part-time Open Enrollment
- o. Board Policy 5772 Weapons
- p. Board Policy 1210 Board
- q. Board Policy 2260.02 English Language Proficiency
- r. Board Policy 7430 Safety Standards
- s. Board Policy 9140 Citizens' Advisory Committees
- t. Board Policy 9211 District Support Organizations

Additionally, please note that I have made some minor edits (as opposed to content revisions) to the following policies and can make additional edits if any Board members notify me of anything:

- 2271 – corrected the track changes deletion of the “y” in satisfy (first line of the second paragraph)
- 4432 – removed parenthesis near end of second paragraph
- 5113.01 – removed random parenthesis and wording associated with two options, as well as corrected the misspelling of attendance.

**Motion:** Hougaard/Alger to accept and approve the consent agenda items as presented. Motion carried unanimously.

### **OPERATIONS AGENDA:**

1. Consent Agenda items requiring attention (if any)
2. First reading of Professional Handbook & Salary and Supplemental Pay guide
3. First reading of Support Staff Handbook
4. Motion: Hooker/Alger to approve the health insurance plans for the 2018-2019 year. After discussion, motion carried unanimously.
5. Motion: Hooker/Alger to approve instituting the health insurance premium differential for 2019-2020 based upon engaging with Go365 from July 1, 2018 to May 31, 2019 as outlined. Motion carried unanimously.

6. Motion: Holland/Hooker to approve the dental insurance plan for the 2018-2019. Motion carried unanimously.
7. Approve Third Grade Teacher- tabled
8. Approve Fourth Grade Teacher-tabled
9. Approve School Counselor-tabled
10. Approve Middle School Band Teacher- tabled
11. Motion: Holland/Hooker to approve Jane Stephen as our Community Engagement Coordinator. Motion carried unanimously.
12. Motion: Hooker/Alger to approve Renee McAllister as a new member of the Food Service team. Motion carried unanimously.
13. Motion: Alger/Jennerjohn to approve the return of a fourth English teacher position at Sturgeon Bay High School. Motion carried unanimously.
14. Motion: Jennerjohn/Alger to approve Mr. Jim Adams as our head football coach. Motion carried unanimously.
15. Motion: Miller/Alger to approve Troy Hasenjager as an assistant track coach. Motion carried unanimously.
16. Motion: Jennerjohn/Alger to approve the TJ Walker Middle School entrance project. Motion carried unanimously.
17. Motion: Hougaard/Jennerjohn to approve the sound system replacement for middle school and high school commons with Lighthouse Productions. Motion carried unanimously.
18. Receive Draft of 2018-2019 Board meeting calendar (informational item)
19. Receive School Lunch Price Update (informational item)
20. Motion: Hougaard/Jennerjohn to motion to approve our membership renewal which signifies affiliation with WIAA for the 2018-2019 school year. Motion carried unanimously.
21. First reading of Board Policy 5330 Administration of Medication/Emergency Care (revised)
22. Reports:
  - a. Legislative reminder June 12 special election district 1 senate seat
  - b. CESA-none
  - c. Committee/Seminars-none
  - d. Administrative
    - i. High School
    - ii. Middle School
    - iii. Sawyer and Sunrise Elementary Schools
      1. Regular report
      2. Special presentation – Elementary Coverage & Behavior Coaching
    - iv. Sunset Elementary School and District Teaching & Learning
    - v. Business Manager
    - vi. Special Education/Pupil Services
    - vii. Food Services
    - viii. Other
  - e. Superintendent
23. **Motion:** Hooker/ Holland to adjourn to executive session per Wis. Ss. per 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - i. Hourly employment
  - ii. Unclassified contracts
  - iii. Administrative contracts
 at 9:14 PM with roll call vote. Motion carried unanimously.

**Motion:** Hougaard/Alger to return to open session at 10:22 PM with roll call vote. Motion carried unanimously.

**Motion:** Hougaard/Alger to approve a 2.25% wage increase, as presented, for hourly employees. Motion carried unanimously.

**Motion:** Hougaard/Alger to approve a 2.25% increase for unclassified contracts. Motion carried unanimously.

**Motion:** Holland/Miller to approve a 2.25% increase for Administrative staff as presented. Motion carried unanimously.

24. Adjourn **Motion:** Hougaard/Alger to adjourn at 10:24 PM. Motion carried unanimously.

Respectfully submitted by,  
Ann DeMeuse  
Board Recording Secretary

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_